Module 1: Problem Solving

Main Objective: This module will serve to help people with lesser technological skills to learn how to solve problems themselves which they may encounter when working with computers.

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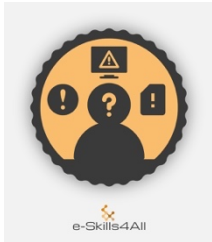
Learning Outcomes	Criteria	Evidence
a) Hardware and Devices	**Multiple Choice Quiz** 3 possible answers – 1 correct (10 questions)	Pass the quiz (70%)
b) Connection to Internet		
c) Operating systems and software		

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Module 2: Digital Content Creation

Main Objective: This module provides information on different aspects of how to create a digital content, using digital tools and basic principles in composing, editing and sending an email, as well as its main functions.

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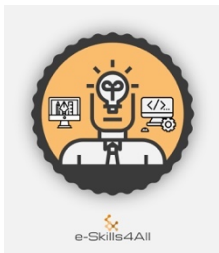
Learning Outcomes	Criteria	Evidence
a) Digital Office Tools		
b) E-mail	**Multiple Choice Quiz –** 3 possible answers – 1 correct (10 questions)	Pass the quiz (70%)
c) Creation of Content		

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Module 3: Communication and Collaboration

Main Objective: This module provides information on different aspects of how to use social media, write interesting content and engage users with special tools, how to source information and how to use it for expanding your network.

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Learning Outcomes	Criteria	Evidence
a) Express yourself as well as your company's brand philosophy		
b) Create engagement out of thin air	**Multiple Choice Quiz** 3 possible answers – 1 correct (10 questions)	Pass the quiz (70%)
c) Absorb all the data and make knowledge your main unique selling point		

Module 4: Safety

Main Objective: This module provides information on different aspects of safety with regard to data protection, the evaluation of online information and secure online communication.

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Learning Outcomes	Criteria	Evidence
a) Basic Internet Concepts and Terms		
b) Risks	**Multiple Choice Quiz** 3 possible answers – 1 correct (10 questions)	Pass the quiz (70%)
c) Measures		

Module 5: Information and data literacy

Main Objective: This module provides information on acquiring and managing information and data on and off line.

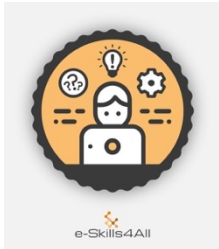**Issued by:** ICT Expert

Learning Outcomes	Criteria	Evidence
a) Information & Data Discovery and Collection		
b) Data & File Management	**Multiple Choice Quiz** 3 possible answers – 1 correct (10 questions)	Pass the quiz (70%)
c) Studying Online and Practice		

eSKills4All Expert

Main Objective: The individual has passed all 5 Modules of the eSkills4All course.

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Learning Outcomes	Criteria	Evidence
a) Problem Solving		
b) Digital Content Creation		
c) Communication and Collaboration	**Multiple Choice Quiz** 3 possible answers – 1 correct (50 questions)	Pass all 5 quizzes (70%)
d) Information and data literacy		

	e) Safety		